

ORDINANCE NO. 80/2025

OF THE RECTOR OF THE UNIVERSITY OF SZCZECIN

of 14 June 2025

on the adoption of the Rules & Regulations of awarding benefits
to students of the University of Szczecin
in the academic year 2025/2026

Pursuant to Article 95 Item 2 of the Law on Higher Education and Science Act of 20 July 2018
(*Uniform text*: Journal of Law of 2024, Item 1571, as amended), in agreement with the Student
Government of the University of Szczecin, it is ordered as follows:

**RULES & REGULATIONS
OF AWARDING BENEFITS TO STUDENTS AND DOCTORAL STUDENTS
OF THE UNIVERSITY OF SZCZECIN
IN THE ACADEMIC YEAR 2025/2026**

SECTION AND – STUDENTS

**Chapter I
General provisions**

§ 1.

1. Every student of the University of Szczecin in Szczecin, hereinafter referred to as *the University*, subject to Item 2, 9-10, and 16-17, may apply for benefits from the funds allocated to the University for this purpose from the state budget, according to the rules set forth in these Rules & Regulations, hereinafter referred to as "the Rules & Regulations".
2. The rules for granting benefits and the schedule of payments for students following studies carried out within the framework of European Union projects shall be determined by separate ordinances of the Rector of the University.
3. The student benefits from the funds allocated for this purpose from the state budget shall include the following:
 - 1) Financial Assistance Scholarship;
 - 2) Disability Scholarship;
 - 3) Rector's Scholarship;
 - 4) Financial Aid.

4. Once admitted to the University, the student may apply for the student benefits listed in item 3 above upon prior reading and acknowledgment in the Admitted Candidate Support module of a scanned copy of the student oath, receiving the student index book number, and receiving access to the student account and to the University's scholarship application processing system, as well as upon submission of a signed original of the student oath at the Faculty Dean's Office.
5. In accordance with the Rules & Regulations, the benefits listed in Item 3 may also be claimed by:
 - 1) a foreign national – a citizen of a member state of the European Union, the Swiss Confederation or a member state of the European Free Trade Agreement (EFTA) – a party to the Agreement on the European Economic Area, residing in the territory of the Republic of Poland, being a self-employed person or an employee referred to in Article 2 Item 5 and 7 of the Act of July 14, 2006 on the entry into, residence in, and departure from the territory of the Republic of Poland of nationals of the member states of the European Union and members of their families (*Uniform text: Journal of Law from 2024 Item 633*), hereinafter referred to as *the Act on Entry into the Territory of the Republic of Poland*, who retains the right of residence in the cases referred to in Article 17 of the Act on Entry into the Territory of the Republic of Poland, having the right of permanent residence and members of his/her family, living within the territory of the Republic of Poland;
 - 2) a foreign national – a citizen of the United Kingdom of Great Britain and Northern Ireland referred to in Article 10 Item 1 letter b or d of the Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from the European Union and the European Atomic Energy Community (*Uniform text: The Official Journal of the EU L 29 of 31.01.2020, p. 7, as amended*), being a self-employed person or an employee referred to in Article 2 Item 5 and 7 of the Act on Entry into the Republic of Poland, who retains the right of residence in the cases referred to in Article 17 of the Act on Entry into the Republic of Poland, having the right of permanent residence, and members of his/her family, living within the territory of the Republic of Poland;
 - 3) a foreign national who has been granted a permanent residence permit or a long-term resident of the European Union;
 - 4) a foreign national who has been granted a temporary residence permit due to the circumstances referred to in Article 159 Item 1 or Article 186 Item 1 Item 3 or 4 of the Act of 12 December 2013 on Foreigners (*Uniform text: Journal of Law from 2024 Item 769, as amended*), hereinafter referred to as *the Act on Foreigners*;
 - 5) a foreign national with refugee status granted in the Republic of Poland or enjoying temporary protection or subsidiary protection within the territory of the Republic of Poland;
 - 6) a foreign national holding a certificate in Polish as a foreign language, as referred to in Article 11a Item 2 of the Act of 7 October 1999 on the Polish language (*Uniform text: Journal of Law from 2024 Item 1556*), hereinafter referred to as *the Act on the Polish language*, at least at the C1 language proficiency level;
 - 7) a holder of *Karta Polaka* (Pole's Card) or a person who has been issued a decision on the determination of the Polish origin;

- 8) a foreign national who is a spouse, an ascendant or a descendant of a citizen of the Republic of Poland, living within the territory of the Republic of Poland;
 - 9) a foreign national who has been granted a temporary residence permit in connection with the circumstances referred to in Article 151 Item 1 or Article 151b Item 1 of the Act on Foreigners, or who is staying within the territory of the Republic of Poland in connection with the exercise of short-term mobility of a scientist under the conditions specified in Article 156b Item 1 of the Act, or who holds a national visa for the purpose of scientific research or development work.
6. A foreign national not listed in Item 5 may apply for the Rector's Scholarship, Disability Scholarship and Financial Aid.
 7. As family members of the persons referred to in Item 5.1-2 shall be considered the persons listed in Article 2 Item 4 of the Act on Entry into the Republic of Poland.
 8. In case of acquiring the rights indicated in Item 5 during the academic year, a foreign national shall acquire the right to apply also for Financial Assistance Scholarship, which may be granted starting from the month of submission of the application along with a complete set of the required documents, including the decision on the acquisition of rights referred to in Item 5.
 9. A student who is a professional soldier, who has taken up studies on the basis of a referral by the competent military authority and has received assistance in connection with the pursuit of studies on the basis of the provisions of the Homeland Defence Act of 11 March 2022 (*Uniform text*: Journal of Law from 2024, Item 248, as amended), hereinafter referred to as *the Homeland Defence Act*, shall not be eligible for the benefits specified in Item 3 and the accommodation (including for his or her spouse and child/ren) in a student dormitory.
 10. A student who is a state service officer in candidate service or who is a state service officer who has taken up studies on the basis of a referral or an approval of the competent supervisor and has received assistance in connection with the pursuit of studies under the service regulations, shall not be eligible for the benefits specified in Item 3 and the accommodation (including for his or her spouse and child/ren) in a student dormitory.
 11. A student receiving benefits who has received the assistance referred to in Item 9-10 during the academic year shall lose the right to receive benefits – the decision to grant benefits shall expire as of the month following the month of receipt of assistance in connection with the pursuit of education referred to in Item 9-10.

§ 2.

1. The Rector, in agreement with the Student Government, shall distribute the funds referred to in Article 365 Item 3 of the Higher Education and Science Act of 20 July 2018, (*Uniform text*: Journal of Law from 2024 Item 1571, as amended), hereinafter referred to as *the Higher Education and Science Act*.
2. The funds referred to in Item 1 expended in a given year for the Rector's Scholarship shall be no more than 60% of the funds expended in a given year for the Rector's Scholarship, Financial Assistance Scholarships and Financial Aid combined.
3. If the funds allocated for the benefits referred to in § 1 Item 3 of the Rules & Regulations are insufficient to cover all the benefits granted, the Rector, after consulting the Student

Government, may decide to reduce the amount of benefits and change the method of payment. The Rector's decision shall result in the initiation of appropriate proceedings in accordance with separate regulations for its implementation.

§ 3.

1. A student who pursues multiple fields of study at the same time may receive Financial Assistance Scholarship, Disability Scholarship, Financial Aid, and Rector's Scholarship only in one field of study indicated by the student.
2. The benefits, referred to in § 1 Item 3 of the Rules & Regulations:
 - 1) shall be available to students of first-cycle studies, second-cycle studies, and uniform master's studies;
 - 2) shall be available to students holding a vocational title of:
 - a) Master's (*magister*), master's in engineering (*magister inżynier*) or an equivalent title,
 - b) Bachelor's (*licencjat*), Engineer or an equivalent title, if he/she resumes the first-cycle studies.
3. The total period for which benefits are due, referred to in § 1 Item 3 of the Rules & Regulations, shall be 12 semesters, regardless of their collection by the student, provided that, within this period, benefits are due at:
 - 1) first-cycle studies – no longer than for 9 semesters;
 - 2) second-cycle studies – no longer than for 7 semesters.
4. The period referred to in Item 3 shall include all semesters started by the student in studies referred to in Item 2 Item 1, including semesters falling during the period of taking leaves of absence referred to in Article 85 Item 1 Item 3 of the Higher Education and Science Act, except for semesters in subsequent first-cycle studies started or continued after the first bachelor's, engineer's or equivalent degree. In the case of education in more than one field of study, semesters taken simultaneously shall be treated as one semester.
5. In the event that the disability arose during the course of study or after obtaining a degree, the benefit referred to in § 1 Item 3 Item 2 of the Rules & Regulations shall be provided for an additional period of 12 semesters. The provisions of Item 3-4 shall apply accordingly.
6. The provisions of Item 2.2, Item 3-5 shall apply *mutatis mutandis* to students who have studied or obtained professional degrees abroad..
7. The decision to grant benefits referred to in § 1 Item 3.1-3 of the Rules & Regulations shall expire on the last day of the month in which the decision to strike the student from the list of students became final or on the last day of the month in which the student graduated from the course in which he/she received the benefit or lost the right to benefits due to obtaining a professional degree, including another of the University referred to in Item 2.2 and Item 6, or the period referred to in Item 3 and Item 5 has expired..
8. A student applying for or receiving student benefits must immediately notify the body that granted the benefits of the occurrence of any circumstances causing the loss of the benefit entitlement pursuant to Item 2(2), and Item 3-6, under pain of termination of the decision under Item 7 or revocation or amendment of the decision and the obligation to return the received benefits. If the benefit was granted by the Scholarship Appeals Committee, the case shall be referred to the Scholarship Committee.

9. A student who has resigned from the studies shall lose the right to receive benefits. The decision to grant benefits shall expire on the last day of the month in which the student was served with the decision to withdraw.
10. In the event that a student receiving the benefit referred to in § 1 Item 3 of the Rules & Regulations is transferred to another field of study, the decision to grant benefits shall expire on the last day of the month in which the student studies in the field of study in which he/she receives the benefit. In this situation, a student, may submit a new scholarship application for the new field of study.
11. In case the student receiving benefits, referred to in § 1 Item 3.1-2 of the Rules & Regulations, is transferred to another field of study and intends to continue receiving benefits, he/she shall submit a statement of change of the field of study in which he/she will receive benefits. Thereupon, the Scholarship Committee shall amend the decision with respect to the field of study in which the benefit was granted.
12. A student, in the case of referral to a leave of absence, shall be eligible for collect the benefits specified in § 1 Item 3 of the Rules & Regulations during the period of leave.
13. In the event that a student, during the academic year, resigns from receiving the granted benefits, the Scholarship Committee shall revoke and amend the decision accordingly in whole or in part, i.e. from the month indicated by the student in his/her statement of resignation and if no date of resignation is indicated, from the month following the date of receipt of the resignation by the University. The benefit paid for the period from the month indicated by the student in the statement of resignation or the month following the date the resignation was received by Of the University is an undue benefit, and the student shall be obliged to return it. Reimbursement of benefits shall be made on the basis of a summons for payment within the period specified in the summons, not less than 7 days from the date of delivery of the summons.
14. Subject to Item 17, in the event that the Scholarship Committee or the Scholarship Appeals Committee becomes doubtful about the circumstances affecting the student's eligibility to benefits, it shall immediately notify the student to submit an explanation of the case or to provide the necessary documents within a specified period of time, not less than 7 days from the date of service of the summons, and shall suspend payment of the scholarship until the explanation is submitted or the required documents are provided. If it is impossible or significantly difficult to meet the deadline indicated in the summons for reasons beyond the student's control, the student has the right to request an extension. This request requires justification. If the student fails to provide explanations or supplement the documents within the specified time limit, the decision to grant benefits is revoked and amended accordingly by the Scholarship Committee. The benefit received becomes an undue benefit, and the student shall be obliged to return it. Reimbursement of benefits shall be made on the basis of a summons for payment within the period specified in the summons, not less than 7 days from the date of delivery of the summons.
15. On the basis of explanations submitted by the student or documents specified in Item 14, in a situation where there is no need to change the amount of benefits to which the student is eligible, payment of the suspended benefits shall be resumed from the month in which the explanation was submitted or the documents were supplemented with compensation. On the other hand, in a situation where it is necessary to change the amount of benefits to be paid or

where the benefit will not be paid at all, the decision shall be revoked and amended accordingly, applying the provisions of Section 16 of the Rules & Regulations.

16. The benefit collected on the basis of false data shall constitute an undue benefit within the meaning of Article 410 of the Act of 23 April 1964 of the Civil Code (*Uniform text*: Journal of Law from 2024, Item 1061, as amended), hereinafter referred to as *the Civil Code Act* and shall be subject to reimbursement under the rules set forth by the provisions on unjust enrichment.
17. In the event that false data or concealment of data is revealed in the application or documents attached to the application, the competent authority may direct a request for the initiation of investigation proceedings against the student and may notify the competent authorities of the above.

§ 4.

1. The total monthly number of scholarships, referred to in §1 Item 3.1, and Item 3.3 of the Rules & Regulations shall not exceed 38% of professor's salary.
2. A student whose total amount of scholarships, referred to in Item 1, exceeds 38% of professor's salary shall be paid the full Financial Assistance Scholarship in addition to the Rector's Scholarship up to the abovementioned amount.
3. A student shall be required to submit a statement on not receiving benefits in more than one course.
4. A student who has been granted benefits in more than one field of study of the University or in other higher education institutions shall be obliged to notify the authority that granted the benefit. In the event of failure to notify the competent authority, the Rector may direct a request for investigation of the student and may notify the competent authorities of the above.
5. Scholarships, referred to in § 1 Item 3.1 and Item 3.3 of the Rules & Regulations shall be granted for an academic year except in the case where the final year of study according to the study plan lasts for one semester, subject to Item 7-8 and § 3 Item 3 of the Rules & Regulations. Scholarships shall be paid monthly with the exception that the scholarship for October and November shall be paid no later than December, while for those starting their first year of study from the summer semester – scholarship for March shall be paid no later than April.
6. The condition for the payment of benefits shall be that the student submits online through the scholarship application processing system along with the scholarship application a statement that he/she is not receiving benefits in another field of study, that he/she meets the prerequisites for receiving the scholarship, and that he/she indicates the field of study in which he/she will receive the benefit within 14 days from the date of receipt of the decision on granting benefits. If this prerequisite is not met, the authority shall declare the decision expired. A student with special needs who is unable to submit the statement using the scholarship application processing system shall immediately report this fact to the Scholarship Committee and establish an alternative way of submitting the statement.
7. A student beginning his/her first year of study during the summer semester of a first-cycle studies may apply for a:
 - 1) Financial Assistance Scholarship and Disability Scholarship:

- a) during the first semester of study – summer semester,
 - b) during the second and the third semester of study – academic year,
 - c) during the fourth and the fifth semester of study – academic year,
 - d) during the sixth semester of study – winter semester;
- 2) Rector’s Scholarship – for a year of study.
8. A student beginning his/her first year of study during the summer semester of the second-cycle studies may apply for:
- 1) Financial Assistance Scholarship and Disability Scholarship:
 - a) during the first semester of study – summer semester,
 - b) during the second and the third semester of study – academic year,
 - c) during the fourth semester of study – winter semester;
 - 2) Rector’s Scholarship – for a year of study.
9. Subject to Item 10 the scholarship referred to in Item 7 and Item 8 shall be granted for, respectively:
- 1) for a period from March to June in case of summer semester;
 - 2) for a period from October to February in case of summer semester;
 - 3) for a period from October to June in case of academic year;
 - 4) for a period from March to February in case of a year of study (with exclusion of the summer break).
10. In the academic year a student may receive the scholarship, referred to in § 1 Item 3.1-3 of the Rules & Regulations, for a period of up to 10 months, and when the year of study only one semester – for a period of up to five months, with exclusion of the summer break, subject to Item 9, 11 and 12.
11. Payment of the scholarship for the tenth month shall be decided by the Rector in agreement with the Student Government at the request of the Chairman of the Student Government, submitted to the Rector before the end of the month preceding the last month of payment of benefits, within the financial capacity of the fund.
12. The scholarship for the tenth month, subject to Item 11, shall be paid in July. This scholarship shall be available to a person who has the status of a student of the University in July.
13. A student who is studying abroad or domestically under "ERASMUS+" and "MOST" programmes may apply for the benefits referred to in § 1 Item 3 of the Rules & Regulations under the general rules contained in the Rules & Regulations. A student referred to study under "MOST" or "ERASMUS+" programmes does not lose the right to the benefits granted.

Chapter II

Application submission procedure

§ 5.

- 1. Benefits from the scholarship fund referred to in § 1 Item 3 of the Rules & Regulations, shall be granted upon student’s request.
- 2. The application shall be submitted on the form along with the complete set of required documents.

3. When applying for the benefits specified in § 1 Item 3 of the Rules & Regulations, the student, after registering through his/her account in the program to handle scholarship applications, submits the application along with the complete set of required documents to the Scholarship Committee, by the deadline specified in § 6 Item 1-3 of the Rules & Regulations. The signed application (with a handwritten signature, a qualified electronic signature, or a trusted signature) together with attachments shall be submitted by the student through the scholarship application management system
4. The application shall be considered effectively submitted at the moment it is transmitted to the Scholarship Committee via the scholarship application management system.
5. Completion of documents in the course of the proceedings may be done by depositing the documents at the designated place at the University, via a postal operator, sending scans by e-mail in the domain of the University (from the address: Student's Book No.@stud.usz.edu.pl) or in the scholarship application processing system.
6. A student with special needs, who may not submit an application through the program to support scholarship applications, shall immediately report this fact to the Scholarship Committee and establish an alternative means of submitting the application.
7. Any statements submitted by a student or family member must include the signature of the person submitting the statement (handwritten signature or qualified electronic signature or trusted signature).
8. Application forms, referred to in Item 2, are annexes to of the Rules & Regulations:
 - 1) Attachment No. 1 – Application for Financial Assistance Scholarship;
 - 2) Attachment No. 2 – Application for Rector's Scholarship;
 - 3) Attachment No. 3 – Application for Rector's Scholarship for students of the first year of study of the first-cycle studies or the or the uniform master's studies;
 - 4) Attachment No. 4 – Application for Disability Scholarship;
 - 5) Attachment No. 5 – Application for Financial Aid.
8. In case of a minor student, the application for benefits should be signed by parents, legal guardians or other authorized persons, or by the student if the legal representative has given written consent to apply for benefits. In this situation, the student shall be required to attach to the application a copy of such consent.

§ 6.

1. A student applying for the benefits specified in § 1 Item 3 Item 1-2 of the Rules & Regulations shall submit an application along with the complete set of required documents justifying the granting of benefits within the following deadlines - subject to § 1 Item 4 of the Rules & Regulations:
 - 1) From 8 September 2025 to 17 October 2025;
 - 2) In case of students admitted to the first year of studies starting in the summer semester – From 1 March to 31 March.
2. A student applying for benefits as defined in § 1 Item 3 Item 3 of the Rules & Regulations shall submit an application along with the complete set of required documents justifying the granting of benefits within the following deadlines – subject to § 1 Item 4 of the Rules & Regulations:

- 1) From 8 September 2025 to 17 October 2025 (applications submitted by this date will be considered within the limit of 9% of the students in a given field of study; applications submitted from 18 October 2025 onward will be considered within the remaining limit – topping up shall be 10% of the students in a given field of study);
- 2) In the case of persons who began their first year of study from the summer semester from 1 March 2026 to 31 March 2026 (applications submitted by this date will be considered within the limit shall be 9% of the students in a particular field of study for the summer intake; applications submitted from March 30 will be considered within the remaining limit in addition to 10% of the students in a particular field of study for the summer intake).
3. A student applying for the student benefit listed in § 1 Item 3(4) of the Rules & Regulations must submit an application together with a complete set of the required documents justifying the granting of the benefit starting from 1 October 2025.
4. Applications for the student benefits listed in § 1 Item 3(1-3) of the Rules & Regulations may also be submitted after the deadline specified in Items 1-2, but no later than 30 June 2026.
5. The student shall not be entitled to apply for restoration of the deadline referred to in Item 1-2. In the case of submission of an application with a complete set of documents after the deadline specified in Item 1-2, the student benefit may be granted starting from the month of submission of the application. The above shall also apply in the case of notification after the deadline specified in Item 1 of the entitlement to receive an increase in the Financial Assistance Scholarship specified in § 20 of the Rules & Regulations. In this situation, the increase of the Financial Assistance Scholarship may be granted starting from the month of notification of the entitlement.
6. The application submitted in September will be considered no earlier than October.
7. The application of a person with special needs, referring to a medical condition shall be considered with the highest standards of confidentiality. Particularly complex cases may be considered in cooperation with the Department of Support for Persons with Disabilities..
8. In case of formal defects in the application for benefits specified in § 1 Item 3 of the Rules & Regulations, the student shall be requested to remove the defects within the prescribed period, no shorter than 7 days from the date of service of the request, under pain of leaving the application unprocessed. On the other hand, in case of submission of incomplete documentation along with the application, the student will be requested to complete the application within the specified period, not less than 7 days from the date of service of the request, under pain of considering the application on the basis of the documents and information available to The Scholarship Committee. Failure to meet the aforementioned deadlines shall result in leaving the application unprocessed or processing the application on the basis of documents and information available to The Scholarship Committee, respectively. If it is impossible or significantly difficult to meet the deadline indicated in the summons for reasons beyond the student's control, the student has the right to request an extension of the deadline. This request requires a Statement of Reasons.
9. In case of deficiencies formal deficiencies of an appeal submitted to the Scholarship Appeals Committee, the student shall be summoned to remedy formal defects within a specified time limit, which shall not be shorter than 7 days from the date of service of the summons, or else the appeal will be declared inadmissible. inadmissibility of the appeal by way of a decision.

However, in the case of incomplete documentation of incomplete documentation, the student shall be requested to complete the missing documents within a specified deadline, which may not be shorter than 7 days from the date of service of the summons. The ineffective expiry of the aforementioned deadline results in the consideration of the appeal based on the on the basis of the documents and information in The Scholarship Committee's possession. and information. If it is impossible or considerably difficult to meet the deadline indicated in the appeal. reasons beyond the student's control, the student has the right to request an extension of the deadline. This request requires a Statement of Reasons.

10. Documents, including applications and attachments, should be submitted in Polish. In case of documents in a foreign language, their translation into Polish made by a sworn translator should be submitted. It is also possible to submit documents translated by a person who is not a sworn translator. In such a case, the translation must be certified with the signature of an employee of the University who is qualified to confirm the accuracy of the translation.
11. During the proceedings, the student shall be obliged to inform the competent authority of any change of address or telephone number within 7 days of the change occurring.

§ 7.

1. Decisions regarding the award of benefits referred to in § 1 Item 3 of the Rules & Regulations shall be made in the first instance by The Scholarship Committee, in accordance with § 34 Item 1-2 of the Rules & Regulations.
2. The decision of the Scholarship Committee regarding the benefits referred to in § 1 Item 3 of the Rules & Regulations may be appealed to the Scholarship Appeals Committee within 14 days of the date of notification of the decision.
3. Decisions, determinations, and other resolutions made by the Scholarship Committee and the Scholarship Appeals Committee, as well as summonses and other letters issued by the above bodies shall be delivered to the student in accordance with the applicable regulations. The student may also receive the above documents in person.
4. Supervision over the activities of the Scholarship Committee and the Scholarship Appeals Committee is exercised by the Rector.
5. The Rector, by means of an administrative decision, may overrule a decision of the Scholarship Committee or the Scholarship Appeals Committee which is inconsistent with the law.

Chapter III Financial Assistance Scholarship

§ 8.

1. The Financial Assistance Scholarship may be awarded to a student in a difficult financial situation after meeting the criteria set out in the Rules & Regulations.
2. The basis for granting the Financial Assistance Scholarship shall be the monthly (net) income per one member of the student's family obtained in the calendar year preceding the academic

year, taking into account income lost and gained, in accordance with § 17 and § 18 of the Rules & Regulations.

3. The amount of monthly income per person in the student's family entitling the student to apply for the Financial Assistance Scholarship must not exceed 45% of the minimum wage as established as of the 1st of January of the year preceding the academic year for which the Financial Assistance Scholarship is awarded, based on the Act of the 10th of October 2002 on the minimum wage (*Uniform text*: Journal of Law of 2024, Item 1773), hereinafter referred to as “the Minimum Wage Act”.
4. Family income shall be understood as the sum of the income of family members.
5. Family income shall be understood as the average monthly income of a family member achieved in the calendar year preceding the academic year, subject to § 17 and § 18 of the Rules & Regulations.

§ 9.

1. In determining the amount of income entitling a student to apply for a Financial Assistance Scholarship, the income earned by:
 - 1) The student;
 - 2) The student's spouse;
 - 3) The student's parents, legal guardians or actual guardians;
 - 4) Dependent persons referred to in Item 1 to 3: minor children, children in education up to the age of 26, and if the age of 26 falls in the last year of study - up to their graduation, and disabled children regardless of age.
2. The number of persons in the student's family shall be determined as at the date of application, subject to § 16 of the Rules & Regulations.
3. When determining the amount of income, the student's cohabiting partner (also in case of having a child together), the cohabiting partner of the student's parent, as well as the spouse of the student's parent who is not the student's parent in the legal sense (i.e. biological or adoptive parent), legal or de facto guardian of the student - even if he/she runs a joint household with the student or has joint children with the student's parent, grandparents, in-laws, distant relatives.

§ 10.

The amount of monthly per capita income in the family of a student applying for a Financial Assistance Scholarship shall be determined in accordance with the principles provided in the Act on Family Benefits, taking into account § 9 of the Rules & Regulations and with the proviso that this income does not include the following:

- 1) The benefits referred to in Article 86 Item 1, Article 359 Item 1 and Article 420 Item 1 of the Higher Education and Science Act;
- 2) The scholarships received by pupils, students, and doctoral students under:
 - a) European Union Structural Funds,
 - b) Non-reimbursable funds derived from assistance provided by the Member States of the European Free Trade Agreement (EFTA),

- c) International agreements or executive programmes drawn up to these agreements or international scholarship programmes;
- 3) Material assistance benefits received by students under the provisions of the Educational System Act of 7 September 1991 (*Uniform text*: Journal of Law from 2024 Item 750, as amended), hereinafter referred to as *the Educational System Act*;
- 4) Scholarships of a social character awarded by other entities referred to in Article 21 Item 1.40b of the Personal Income Tax Act of 26 July 1991 (*Uniform text*: Journal of Law from 2025 Item 163, as amended), hereinafter referred to as *the Personal Income Tax Act*.

§ 11.

1. The student shall submit a separate certificate from the tax office of each member of the student's family about the income from the tax year preceding the academic year, if that member of the family has reached the age of 18 in the tax year preceding the academic year.
2. The provision of Item 1 also applies to persons who have the right of joint accounting.

§ 12.

1. A student who does not have a joint household with any parent, legal guardian or de facto guardian may apply for the Financial Assistance Scholarship without proving the income earned by them and their dependent minor children, children in education up to the age of 26, and if the age of 26 falls in the in their final year of study, and disabled children regardless of age if they meet one of the following conditions:
 - 1) has reached the age of 26;
 - 2) is married;
 - 3) has dependent children, referred to in § 9 Item 1 Item 4 of the Rules & Regulations;
 - 4) has reached the age of maturity while in foster care;
 - 5) has a regular source of income and his/her average monthly income in the previous tax year and in the current year in the months preceding the month of submission of the statement referred to in Item 2 is higher than or equal to 40% of the minimum wage as established as of the 1st of January of the year preceding the academic year for which the social scholarship is awarded, pursuant to the Minimum Wage Act.
2. The student referred to in Item 1 shall submit a statement that he or she does not share a household with any parent, legal guardian or de facto guardian.
3. A constant source of income means an uninterrupted source of income per year, i.e. for the most recent tax year for 12 months in a year. In special cases, The Scholarship Committee may recognise a source of income as permanent, provided that in counting the student's monthly income, the income of the last tax year shall be treated as the income of 12 months.
4. In order to document a permanent source of income in the previous and current year, as referred to in Item 1 Item 5, along with the application, documents proving a permanent source of income, including information on the amount of income earned, must be submitted.
5. Where a student earns income from non-agricultural economic activity, an income statement signed by the student shall be taken into account when determining the current year's income.

§ 13.

1. For the purposes of scholarships, income shall be considered to be the sum of the following incomes, after deducting the amounts of alimony paid to other persons:
 - 1) The income subject to taxation pursuant to the provisions of Article 27, Article 30b, Article 30c, Article 30e and Article 30f of the Personal Income Tax Act, less tax-deductible costs, personal income tax payable, social security contributions not deductible and health insurance contributions;
 - 2) The income from activities subject to taxation pursuant to the provisions of the Act of 20 November 1998 on flat-rate income tax on certain income earned by natural persons (*Uniform text: Journal of Law from 2024 Item 776*), hereinafter referred to as *the Flat-Rate Income Tax*;
 - 3) Other income not subject to taxation under the provisions of the Personal Income Tax Act:
 - a) pensions as defined in the legislation on provision for war invalids and military invalids and members of their families,
 - b) pensions paid to repressed persons and members of their families, granted in accordance with the principles provided for in the legislation on provision for wartime and military invalids and military invalids and their families,
 - c) cash allowance, compensatory allowance and energy allowance as defined in the legislation on cash allowance and eligibility available to soldiers of alternative military service forcibly employed in coal mines, quarries, uranium ore plants and construction battalions,
 - d) veteran's allowance, energy lump sum and compensation allowance as defined in the legislation on veterans and certain persons who are victims of repression of war and the post-war period,
 - e) a cash benefit as defined in the law on pecuniary allowance due to persons deported to forced labour and imprisoned in labour camps by the Third German Reich or the Union of Soviet Socialist Republics,
 - f) energy allowances, pensions and annuities received by persons who lost their sight as a result of the warfare of 1939-1945 or the explosion of unexploded bombs and unexploded ordnance left behind after that war,
 - g) war invalidity pensions, the amount of provisions received by victims of war and members of their families, accident pensions of persons whose invalidity arose in connection with their forced stay as forced labourers in the Third German Reich from 1939 to 1945, received from abroad,
 - h) sickness benefits as defined in the regulations on social insurance for farmers and in the provisions of the Act of 13 October 1998 on the social insurance system (*Uniform text: Journal of Law from 2025 Item 350*), hereinafter referred to as *the Social Insurance System Act*,
 - i) non-repayable foreign assistance funds received from foreign governments, international organisations or international financial institutions, derived from non-repayable assistance funds granted on the basis of a unilateral declaration or agreements concluded with these countries, organisations or institutions by the Council of Ministers, the competent minister or government agencies, including in cases where

- the transfer of these funds is carried out through an entity authorised to distribute non-repayable foreign assistance funds to entities which are to receive such assistance,
- j) dues from the employment relationship or from a scholarship of natural persons residing in the territory of the Republic of Poland, staying temporarily abroad - in an amount corresponding to the equivalent of per diems for business trips outside the country established for employees in state or local government units of the budgetary sphere pursuant to the Labour Code Act of 26 June 1974 (*Uniform text: Journal of Law from 2025 Item 277*, as amended), hereinafter referred to as the Labour Code Act,
 - k) monetary dues paid to police officers, soldiers, customs officers and employees of military units and police units deployed abroad to participate in an armed conflict or reinforce the forces of the state or allied countries, peacekeeping mission, action to prevent acts of terrorism or their effects, as well as monetary dues paid to soldiers, police officers, customs officers and employees serving as observers in peace missions of international organisations and multinational forces,
 - l) monetary dues from the service relationship received during candidate service by officers of the Police, the State Fire Service, the Border Guard, the Government Protection Bureau and the Penitentiary Service, calculated for the period in which they earned income,
 - m) income of members of agricultural production cooperatives from membership in an agricultural production cooperative, less social security contributions,
 - n) child maintenance payments,
 - o) amounts of allowances not subject to personal income tax received by persons performing social and civic duties,
 - p) monetary dues received for renting guest rooms in rural dwellings on farms to persons on holiday and received for catering those persons,
 - q) allowances for clandestine teaching as defined in the Teachers' Charter Act of 26 January 1982 (*Uniform text: Journal of Law from 2024, Item 986*, as amended), hereinafter referred to as *the Teachers' Charter Act*,
 - r) income obtained from economic activity conducted on the basis of a permit in a special economic zone specified in the provisions on special economic zones,
 - s) cash equivalents for coal allowances laid down in the regulations on the commercialisation, restructuring and privatisation of Polskie Koleje Państwowe state enterprise (Polish State Railways),
 - t) allowances in respect of eligibility to free coal as specified in the regulations on restructuring of the hard coal mining industry for the years 2003-2006,
 - u) benefits specified in the provisions on the exercise of the mandate of a deputy and senator,
 - v) income from an agricultural holding ego,
 - w) income obtained abroad in the Republic of Poland, reduced by, respectively, the following paid abroad in the Republic of Poland: income tax and obligatory social insurance and obligatory health insurance contributions,
 - x) pensions defined in the regulations on support of rural development with funds from the Guarantee Section of the European Agricultural Guidance and Guarantee Fund and

- in the regulations on support of rural development with funds from the European Agricultural Fund for Rural Development,
- y) alimony advance as defined in the provisions on proceedings towards alimony debtors and alimony advance,
 - z) cash benefits paid in case of ineffective enforcement of alimony,
 - za) doctoral scholarships awarded pursuant to Article 209 Item 1 and 7 of the Higher Education and Science Act,
 - zb) sport scholarships awarded under the Act of 25 June 2010 on sports (*Uniform text: Journal of Law from 2024 Item 1488, as amended*), hereinafter referred to as *the Act on Sports*,
 - zc) other grants of a social character awarded to pupils or students,
 - zd) amounts received pursuant to Article 27f Item 8-10 of the Personal Income Tax Act,
 - ze) cash benefit as laid down in the Act of 20 March 2015 on anti-communist opposition activists and persons repressed for political reasons (*Uniform text: Journal of Law from 2024 Item 906*), hereinafter referred to as *the act on anti-communist opposition activists and persons repressed for political reasons*,
 - zf) parental benefits,
 - zg) maternity allowance provided for under the legislation on social insurance for farmers,
 - zh) scholarships for the unemployed financed from the funds of the European Union or the Labour Fund, regardless of the entity that pays them,
 - zi) income free from income tax under Article 21 Item 1 Item 148 of the Personal Income Tax Act, less social security contributions and health insurance contributions,
 - zj) scholarships as defined in Article 212 of the Higher Education and Science Act,
 - zk) income free of income tax under Article 21 Item 1 Item 152 lit. a, b and d and Item 153 lit. a, b and d of the Personal Income Tax Act, and Article 21 Item 1 Item 154 of that Act with regard to income from service relationship, employment relationship, contract work, co-operative employment relationship, from contracts of mandate, referred to in Article 13 Item 8 of the Personal Income Tax Act, maternity benefit referred to in the Act of 25 June 1999 on cash benefits from social insurance in the event of sickness and maternity (*Uniform text: Journal of Law from 2025 Item 501*), hereinafter referred to as *the Cash Benefits from Social Insurance in the Event of Sickness and Maternity Leave Act*, less social insurance contributions and health insurance contributions,
 - zl) income tax-free pursuant to Article 21 Item 1 Item 152c, Item 153c and Item 154 of the Personal Income Tax Act from non-agricultural business activity taxed pursuant to the rules set out in Article 27 and Article 30c of that Act, less social security contributions and health insurance contributions,
 - zm) income from non-agricultural business activities taxed in the form of a lump sum on registered income, referred to in Article 21 Item 1(152)(c), (153)(c) and (154) of the Personal Income Tax Act, determined on the basis of a statement concerning each member of the family.

§ 14.

1. Where a family member has maintenance obligations to a person outside the family, the amount of maintenance paid to that person in the calendar year preceding the academic year shall be deducted from the family member's income.
2. If a family member has an established right to alimony, but does not receive it or receives it in an amount lower or higher than the amount established by a judgment, court settlement or a settlement before a mediator approved by the court, the family income constituting the basis for determining the right to Financial Assistance Scholarship includes the amount of alimony received.
3. Where a student fails to produce a court maintenance order or a court settlement or a copy of a mediation agreement approved by the court, the income of the parents is included in the family income as of the date of production of these documents.
4. If a family member is placed in foster care or in an institution providing 24-hour maintenance, the per capita family income does not include the person in foster care or in an institution providing 24-hour maintenance. The following are considered to be 24-hour maintenance institutions: a social welfare home, a youth education centre, a shelter for minors, a reformatory, an investigative detention centre, a penal institution, a military school or another school, if these institutions provide full maintenance free of charge.
5. In the event that a family member earns income outside the Republic of Poland, it shall be converted into PLN on the basis of the average exchange rate of foreign currencies published by the National Bank of Poland on the last working day of the calendar year from which the income of family members constitutes the basis for determining the right to material assistance benefits.
6. In the case of a family member obtaining income outside the Republic of Poland, which was not obtained in the calendar year forming the basis for determining the right to material support benefits, the conversion of this income into PLN is made on the basis of the average exchange rate of foreign currencies on the last working day of the month following the month in which the income was obtained.
7. In the case of determining the income from an agricultural holding, it shall be assumed that from 1 ha of a conversion area, monthly income is obtained in the amount of 1/12 of the income announced annually by the President of the Central Statistical Office by way of a notice pursuant to Article 18 of the Act of 15 November 1984 on Agricultural Tax (*Uniform text*: Journal of Law from 2024 Item 1176, as amended), hereinafter referred to as *the Agricultural Tax Act*.
8. When determining the family income derived from an agricultural holding, the area of the holding which is the basis for the assessment of agricultural tax shall be included in the area of the holding which is the basis for the assessment of agricultural tax, with the exception of:
 - 1) leased on the basis of a lease contract concluded in accordance with the provisions on social insurance for farmers, of all or part of an agricultural holding in the possession of the family;
 - 2) an agricultural holding brought into use by an agricultural production cooperative;
 - 3) an agricultural holding leased in connection with the receipt of an annuity defined in the provisions on support for rural development from funds originating from the Guarantee

Section of the European Agricultural Guidance and Guarantee Fund and in the provisions on support for rural development with the participation of the European Agricultural Fund for Rural Development.

9. In determining the family income received by a tenant of a farm let under the terms referred to in Item 8, the income received from the farm shall be reduced by the rent paid on the farm.
10. In determining the family income obtained from an agricultural holding leased from the National Agricultural Support Centre, the income obtained from the agricultural holding shall be reduced by the rent paid for the lease.
11. In case of obtaining income from an agricultural holding and non-agricultural income, the income shall be added together.
12. In case of determining income from activities subject to taxation pursuant to the provisions of the flat-rate income tax on some incomes earned by natural persons in the calendar year preceding the academic year, monthly income shall be assumed in the amount of 1/12 of the income announced annually by the minister competent for family matters in the Official Journal of the Republic of Poland *Monitor Polski* by 1 August each year.
13. The Scholarship Committee or the Scholarship Appeals Committee refuses to grant a Financial Assistance Scholarship to a student whose monthly income per person in his/her family does not exceed the amount specified in Article 8 Item 1 Item 2 of the Act of 12 March 2004 on social assistance (*Uniform text*: Journal of Law from 2024 Item 1283, as amended), hereinafter referred to as *the Social Assistance Act*, if the application for a Financial Assistance Scholarship is not accompanied by a certificate issued by a social assistance centre or a social services centre on the use of benefits from social assistance in the year of submitting the application for social assistance benefits by him or her or by members of his or her family in the year of submission of this application.
14. If the student referred to in Item 13, or members of his/her family are not in receipt of social assistance benefits, the Scholarship Committee or the Scholarship Appeals Committee may award a Financial Assistance Scholarship to that student if he/she has documented sources of family support.

§ 15.

1. The following documents are the basis for determining the income in a student's family:
 - 1) a statement of the number of persons in the student's family included in the application;
 - 2) the statement issued by the student and by adult members of the family concerning the income earned in the country and abroad from January 1 of the calendar year preceding the academic year up to the date of the application;
 - 3) a certificate on the income subject to personal income tax, in accordance with the principles set out in Article 27, 30b, 30c, 30e and 30f of the Personal Income Tax Act, of each member of the family, issued by the head of the competent tax office, containing information on the amount of:
 - a) income,
 - b) social security contributions deducted from income,
 - c) tax due;

- 4) a certificate on the amount of health insurance contributions in the calendar year preceding the academic year;
 - 5) a certificate of the head of the tax office, concerning family members settling their accounts on the basis of the provisions of the Act on Lump Sum Income Tax on Certain Incomes Earned by Natural Persons, containing information, respectively, on:
 - a) the form of tax paid,
 - b) the amount of income
 - c) tax rate,
 - d) the amount of tax paid,
 in the calendar year preceding the academic year;
 - 6) a certificate documenting the amount of income other than income subject to personal income tax under the rules set out in Article 27, Article 30b, Article 30c, Article 30e and Article 30f of the Personal Income Tax Act, concerning each member of the family;
 - 7) a certificate from the tax office on the amount of income tax-free pursuant to Article 21 Item 1 Item 148 of the Personal Income Tax Act and the amount of social security contributions on this income.
2. The scholarship application must be accompanied by:
- 1) an abridged copy of the birth certificate of the student's or sibling's child or other document certifying age;
 - 2) a certificate of disability or a certificate on the degree of disability issued by a competent authority if there is a disabled child in the family;
 - 3) a certificate of school attendance of the student's or his/her sibling's child in case of their 18th birthday;
 - 4) a certificate from a higher education institution to the effect that a member of the student's family is studying;
 - 5) a certificate of a competent municipality authority or a payment order on the size of an agricultural holding expressed in conversion hectares of the total area in the calendar year preceding the academic year;
 - 6) a certificate on the amount of sickness benefits paid to farmers;
 - 7) a lease agreement, in case of a partial or a full lease of an agricultural holding in the possession of the family on the basis of a contract concluded in accordance with the provisions of the social insurance of farmers, or lease of an agricultural holding in connection with the receipt of annuities specified in the provisions on support for rural development from the funds of the Guarantee Section of the European Agricultural Guidance and Guarantee Fund;
 - 8) a land contribution agreement, in case of contribution of a farm to use by an agricultural production cooperative;
 - 9) a copy of an enforceable court decision awarding alimony to persons outside the family, or a copy of the minutes of the meeting containing the contents of the court settlement, or a copy of a court-approved settlement reached before a mediator, or any other enforcement order originating or approved by the court, obliging to alimony to persons outside the family;
 - 10) money orders or money transfers documenting the amount of alimony paid, if family members are obliged by a court decision, court settlement or settlement before a mediator,

or other enforcement title originating or approved by the court to pay them to a person outside the family;

- 11) a copy of an enforceable court decision awarding alimony to a person in the family, or a copy of the minutes of the meeting containing the content of the court settlement or a copy of a court-approved settlement before a mediator or other enforcement order originating or approved by the court, obliging to pay alimony to a person in the family;
- 12) in the event that the eligible person has not received alimony or has received alimony in an amount lower than that established in the court decision, court settlement or settlement before a mediator or other enforcement title originating or approved by the court:
 - a) a certificate from the authority conducting enforcement proceedings on the total or partial ineffectiveness of alimony enforcement, as well as on the amount of enforced alimony,
 - or
 - b) information of a competent court or competent institution on the fact that the authorized person has taken measures related to the enforcement of the enforcement title abroad or has not taken such measures, in particular due to the lack of a legal basis for taking them or the inability of the authorized person to indicate the place of residence of the alimony debtor abroad, if the debtor resides abroad;
- 3) a certificate from an institution providing round-the-clock maintenance on the stay of a family member in the institution;
- 4) a document specifying the date of loss of income and amount and type of income lost;
- 5) a document specifying the date of income and amount and type of income received by the family member and the number of months in which the income was received - in case of receipt of income in the calendar year preceding the academic year;
- 6) a document specifying the date of income and amount and type of income received by a family member for the month following the month in which the income was received - in case of receipt of income after the calendar year preceding the academic year;
- 7) in case of a foreign national - documents confirming eligibility to benefits;
- 8) a copy of a final court decision pronouncing a divorce or separation, or a complete or abbreviated copy of the death certificate of the student's spouse or parent;
- 9) a complete copy of the birth certificate of the student, the student's child or siblings in case the father is unknown;
- 10) a copy of a final court decision dismissing an action for maintenance;
- 11) a copy of a final court decision obliging one of the parents to bear the full cost of child support;
- 12) a copy of the student's abbreviated marriage certificate;
- 13) a copy of a final court decision declaring adoption or a certificate from a family court or an adoption centre on ongoing court proceedings for adoption of a child;
- 14) a court decision on the determination of the child's legal guardian;
- 15) a copy of the court decision indicating that the child remains in alternate custody of both parents exercised in comparable and repeated periods;
- 16) certificate from the competent authority (Social Security, KRUS, Military Pension Office) on the net amount of pension for the individual months in the calendar year preceding the academic year;

- 17) other documents confirming income, referred to in § 13.
3. Where the circumstances of a case affecting the right to a scholarship require confirmation by a document other than those listed in Item 1-2, The Scholarship Committee or The Scholarship Appeals Committee may call for such a document.
 4. In cases referred to in Item 1.3-7, Item 2.3-5, 15-17, § 11 Item 1, § 12 Item 4, § 17 Item 4 and § 18 Item 5 of the Rules & Regulations, the required certificate may be replaced by an appropriate statement.
 5. In cases, referred to in Item 2.9-12, if the student makes it probable that he/she is unable to produce the required documents, the documents may be replaced by an appropriate statement.
 6. Statements, referred to in Item 4-5, shall be made under penalty of criminal liability for making false statements. The person making the statement shall be obliged to include the following clause: "I am aware of the criminal liability for making false statements". This clause replaces the authority's instruction on criminal liability for making false statements.
 7. The student shall be responsible for documenting the income and the material situation of the family. The student shall be obliged to provide a set of documents confirming the income and material situation of his/her family.
 8. A family member who does not show any income and is not registered in the labour office as an unemployed person shall be obliged to confirm this fact in the form of statements.

§ 16.

1. The scholarship eligibility and the amount of benefits granted shall be determined again during the year in the event of:
 - 1) changes in family composition;
 - 2) student's child or sibling obtains a disability certificate or a certificate on the degree of disability;
 - 3) loss by the child or sibling of the student of a disability certificate or a certificate on the degree of disability due to the expiration of the period for which the certificate was issued;
 - 4) loss of income;
 - 5) gain of income;;if the above circumstances affect the amount of benefits granted.
2. In case of occurrence of circumstances referred to in Item 1, the student shall be obliged to notify the body that made the substantive decision on granting or refusing benefits of the aforementioned circumstances and then submit a request to amend the decision within 7 days of their occurrence. If the decision has been issued by the Appeals the Scholarship Committee, the case shall be forwarded to the Scholarship Committee. After recalculation of the amount of benefits due, the scholarship shall be due from the month following the month in which the circumstance occurred, subject to § 18 Item 3 of the Rules & Regulations. The decision to grant or deny benefits shall be reversed and amended in whole or in part, as appropriate, by The Scholarship Committee.
3. In case of failure of the student to disclose circumstances referred to in Item 1, the Scholarship Committee may, ex officio, revoke and amend, as appropriate, in whole or in

- part, the decision issued (in accordance with the procedure specified in Item 2), and the Rector may request an investigation of the student and may notify the appropriate authorities. The benefit received becomes undue, and the student shall be obliged to return it. Reimbursement of benefits shall be made on the basis of a request for payment within the period specified in the request, not less than 7 days from the date of delivery of the request.
4. In case of notification of circumstances, referred to in Item 1, within more than 7 days from the date of their occurrence, if the change of situation has resulted in a reduction of income per person in the student's family, and consequently increase the amount of benefits received by the student, the benefit in the higher amount is due from the month following the month of notification by the student of the change in the situation in the family.
 5. In case of notification of circumstances, referred to in Item 1, later than 7 days after their occurrence, if the change in the situation resulted in an increase in the amount of income per person in the student's family, and consequently a reduction in the amount of the scholarship received by the student or its loss, the scholarship shall not be granted or shall be granted in a lower amount from the month following the month in which the change in the situation in the family occurred, subject to § 18 Item 3 of the Rules & Regulations. The benefit received becomes undue and the student shall be obliged to return it. Reimbursement of benefits shall be made on the basis of a request for payment within the period specified in the request. The repayment of benefits shall be made on the basis of a request for payment within a period specified in the request, but not shorter than 7 days from the date of receipt of the request.
 6. In a situation where the student has been denied benefits by a final decision due to the inability to calculate income resulting from failure to provide the required set of documents or due to inability to establish a difficult material situation, the student may submit a new application for Financial Assistance Scholarship along with a set of required documents.

§ 17.

1. In case of loss of income by a family member during or after the calendar year preceding the academic year, the lost income shall not be taken into account when determining his income.
2. During the academic year the scholarship eligibility shall start from the first month following the month in which the loss of income occurred, but not earlier than the month of application.
3. The loss of income referred to in Item 1 may only be caused by:
 - 1) obtaining the right to parental leave;
 - 2) loss of unemployment benefit or scholarship;
 - 3) loss of employment or other gainful employment;
 - 4) loss of pre-retirement benefit or pre-retirement benefit, teacher's compensation benefit, as well as old-age or disability pension, survivor's pension, social pension, supplementary allowance, parental supplementary benefit, as referred to in the Act of 31 January 2019 on parental supplementary benefit (*Uniform text*: Journal of Law from 2022 Item 1051), hereinafter referred to as *the Parental Supplementary Benefits Act*, or cash benefits granted in accordance with the principles provided in the Act of 8 February 2023. on the monetary benefit due to family members of officers or professional soldiers

whose death occurred in connection with service or off-duty activities to save human life or health or property (*Uniform text: Journal of Law from 2023 Item 658*), hereinafter referred to as the act on monetary benefit for family members of officers or professional soldiers;

- 5) deletion from the register of non-agricultural economic activity or suspension of its performance within the meaning of Article 16b of the Act of December 20, 1990 on social insurance for farmers (*Uniform text: Journal of Law from 2025 Item 197*, as amended), hereinafter referred to as "the Act on social insurance for farmers" or Article 36aa Item 1 of the Act on social insurance system;
 - 6) loss of sickness benefit, rehabilitation benefit or maternity benefit due after loss of employment or other gainful employment;
 - 7) loss of ordered alimony benefits in connection with the death of the person obligated to provide such benefits or loss of cash benefits paid in case of ineffective enforcement of alimony in connection with the death of the person obliged to provide alimony;
 - 8) loss of parental benefits;
 - 9) loss of maternity benefit as provided for in the regulations on social insurance for farmers;
 - 10) loss of doctoral scholarship as specified in Article 209 Item 1 and 7 of the Higher Education and Science;
 - 11) a reason other than those indicated in Item 1-10, if defined by separate provisions of generally applicable law.
4. In order to document the loss of income, the student shall be required to attach to the application:
- 1) a certificate of employment or a certificate of the payer of income or other document confirming the fact of loss of income and the amount of lost income issued by the relevant authorities or institutions (e.g. employer, Social Security);
 - 2) in case of earning income from non-agricultural business activity - a statement of a family member on the amount of lost income and a certificate of deregistration or suspension of business activity.

§ 18.

1. In case of receipt of income by a family member in the calendar year preceding the academic year, when determining the income of a family member, the income earned in that year shall be divided by the number of months in which the income was earned, if the income is earned during the period for which the right to the scholarship is established or verified.
2. In case of obtaining income by a family member after the calendar year preceding the academic year, his income shall be determined on the basis of income increased by the amount of income obtained for the month following the month in which the income was obtained, if this income is obtained during the period for which the right to this scholarship is established or verified.
3. In the event that the receipt of income results in the loss of the right to the scholarship or a reduction in its amount, the scholarship shall not be granted or shall be granted at a lower

amount from the month following the first month after the month in which the income was acquired.

4. The acquisition of income may be due solely to:
 - 1) termination of parental leave;
 - 2) obtaining unemployment benefits or stipends;
 - 3) obtaining employment or other gainful employment;
 - 4) obtaining pre-retirement benefit or pre-retirement benefits, teacher's compensation benefits, as well as old-age or disability pension, survivor's pension, social pension, supplementary allowance, parental supplementary benefits referred to in the Parental Supplementary Benefit Act, or cash benefits granted in accordance with the principles provided in the Act on cash benefits due to family members of officers or professional soldiers;
 - 5) commencement of non-agricultural economic activity or resumption of such activity after a period of suspension within the meaning of Article 16b of the Act of December 20, 1990, on social insurance for farmers or Article 36aa Item 1 of the Act on the social insurance system;
 - 6) obtaining sickness benefit, rehabilitation benefit or maternity benefit due after loss of employment or other gainful employment;
 - 7) obtaining parental benefits;
 - 8) obtaining maternity benefit referred to in the regulations on social insurance of farmers;
 - 9) obtaining a doctoral scholarship as specified in Article 209 Item 1 and 7 of the Higher Education and Science Act.
5. In order to document the receipt of income, the student is required to attach to the application:
 - 1) an employment contract or a certificate from the payer of income or any other document confirming the fact of obtaining income issued by the relevant authorities and institutions (e.g. employer, Social Insurance Authority (ZUS));
 - 2) a document specifying the amount of income earned by a family member and the number of months in which the income was earned - in the case of income earned in the calendar year preceding the academic year;
 - 3) a document specifying the amount of income earned by a family member for the month following the month in which the income was earned – in case of receipt of income after the calendar year preceding the academic year;
 - 4) in case of obtaining income from non-agricultural economic activity:
 - a) a document confirming the fact of starting or resuming non-agricultural economic activity,
 - b) statement of a family member about the amount of earned income and the number of months in which the income was earned - in case of earned income in the calendar year preceding the academic year,
 - c) statement of a family member about the amount of earned income from the month following the month in which the income was earned - in case of earned income after the calendar year preceding the academic year.
6. The provisions on loss and gain of income shall not apply to income from employment or other gainful employment and income from de-registration or commencement of non-agricultural economic activity, if the student or family member has lost income from

these titles and within three months, counting from the date of loss of income, has gained income from the same employer or principal or Committee of works or restarted non-agricultural economic activity.

7. In case of granting the Financial Assistance Scholarship after taking into account the loss of income from employment or other gainful employment or income from non-agricultural economic activity after three months from the date of loss of income, the established right to benefits shall be verified taking into account Item 6. The student shall be obliged to report changes affecting the right to benefits within 7 days from the date of their occurrence.

§ 19.

The ranges of income per person in the family according to which the Financial Assistance Scholarship is awarded and adopted for each Financial Assistance Scholarship amount range are established by separate ordinance by the Rector in the agreement with the Student Government.

Chapter IV An Increase of Financial Assistance Scholarship

§ 20.

1. In particularly justified circumstances, a student may receive an increase in Financial Assistance Scholarship.
2. The particularly justified circumstances entitling to an increase of Financial Assistance Scholarship include the following:
 - 1) residing in a student dormitory or in a hostel;
 - 2) orphanhood or semi-orphanhood;
 - 3) status as an alumnus of an orphanage or foster family;
 - 4) special needs due to a medical condition;
 - 5) documented (e.g., *Niebieska Karta*) domestic violence.
3. The provisions of the Financial Assistance Scholarship shall apply mutatis mutandis to the determination of the student's financial situation and the determination of the rules for granting an increase in the Financial Assistance Scholarship.
4. The student shall be obliged to notify the body that awarded the benefit of changes affecting the right to increase the Financial Assistance Scholarship, and then submit a request to change the decision, within 7 days of the occurrence of changes. If the benefit has been awarded on appeal by The Scholarship Committee, the case is referred to The Scholarship Committee.
5. In case of loss of the right to increase Financial Assistance Scholarship, the increase shall not be granted from the month following the month in which the event causing the loss of the right to increase occurred. In such a situation, The Scholarship Committee shall revoke, repeal and amend its decision as regards an increase of Financial Assistance Scholarship.

6. In a situation when a student is receiving Financial Assistance Scholarship and during the academic year a premise entitling a student to an increase in Financial Assistance Scholarship occurs, the student may apply for its award.
7. In case of failure to disclose an event causing the loss of the right to an increase, the provision of § 16 Item 3 of the Rules & Regulations shall apply.
8. If a student receives an increase in the Financial Assistance Scholarship due to residence in a student dormitory, seminary, hostel or other place of residence and changes the place of residence, the student shall be obliged to inform the body that granted the benefit about this fact within 7 days from the date of the change of residence and to indicate the new address of residence.
9. The ranges of income per person in the family, according to which the increase in Financial Assistance Scholarship is granted and adopted for the individual ranges of the increase in Financial Assistance Scholarship are determined by a separate ordinance of the Rector in the agreement with the Student Government.

Chapter V

Accommodation in student dormitories of the University of Szczecin

§ 21.

The rules for granting places in student dormitories of the University of Szczecin are established by a separate ordinance by the Rector in the agreement with the Student Government.

Chapter VI

Disability Scholarship

§ 22.

1. Disability Scholarship may be awarded to a student who has a disability certificate, a certificate on the degree of disability or a certificate referred to in Article 5 and Article 62 of the Act of 27 August 1997 on vocational and social rehabilitation and employment of disabled persons (*Uniform text*: Journal of Law from 2024 Item 44, as amended), hereinafter referred to as *the Vocational and Social Rehabilitation Act*. Other documents including medical documentation, and medical certificates or disability documents issued by an adjudicating authority in another country shall not be the basis for the award of this scholarship.
2. In case the ruling referred to in Item 1 is issued for a specified period of time, scholarship shall be granted to the date of expiration of such period, but no longer than for a period of 10 months, subject to § 4 Item 11-12 of the Rules & Regulations.
3. In case of expiration of the ruling referred to in Item 2, and obtaining a new ruling that is a continuation of the previous ruling, the scholarship eligibility shall start from the month following the month in which the previous ruling expired, provided that the student meets the conditions for granting the scholarship and submits a new application for Disability Scholarship along with a new ruling from the competent authority.

4. The continuation of the ruling referred to in Item 3 shall be understood as a ruling establishing the existence of the same type of disability regardless of its degree, but existing permanently, i.e. from the day following the expiration of the term of the disability specified in the previous ruling.
5. In a situation where a student has applied to the competent authority for a ruling referred to in Item 1, may apply for a Disability Scholarship without attaching the ruling in question. to the application, the student shall attach a document confirming the application for a ruling referred to in Item 1. In such a case, the Scholarship Committee shall suspend the proceedings for the award of a Disability Scholarship. Proceedings shall be resumed after the Disability Scholarship has been certified.
6. The entitlement to a scholarship and the amount of the granted benefit shall be reassessed during the year in the event of a change in the officially recognized degree of disability.
7. In case of occurrence of the circumstance referred to in Item 6, the student shall notify the body that awarded the benefit of this circumstance, and then apply for a change in the decision, within 7 days from the date of receipt of the decision on the change in the degree of disability. If the benefit was awarded on appeal by The Scholarship Committee, the case shall be referred to The Scholarship Committee. In the event that a change in the degree of disability results in a reduction of the scholarship amount, the scholarship at the new amount shall be granted from the month following the month in which the decision on the change of the degree of disability is received, but not earlier than the month in which the application for the scholarship was submitted. Any overpaid benefit becomes an undue benefit, and the student is obliged to return it. The repayment of the benefit shall be made based on a payment request within the period specified in the request, which shall be no less than 7 days from the date of delivery of the request.
8. In case of notification of the circumstance referred to in Item 6, within 7 days from the date of receipt of the decision on the change in the degree of disability, in a situation where the change in the degree of disability resulted in a consequent increase in the amount of the scholarship received, the benefit in the higher amount shall be entitled from the month following the month in which the decision on the change of the degree of disability was received.
9. In case of notification of the circumstance referred to in Item 6, later than 7 days from the date of receipt of a decision on change in degree of disability, in a situation where the change in degree of disability resulted in a reduction in the amount of scholarship received, the benefit in a lower amount shall be due from the month following the month of change in in which the decision on the change of the degree of disability was received. The benefit received becomes undue, and the student shall be obliged to return it. Reimbursement of benefits shall be made on the basis of a request for payment within the period specified in the request, but not shorter than 7 days from the date of receipt of the request.
10. In the event that the circumstance referred to in paragraph 6 is reported later than 7 days from the date of receiving the decision on the change of the degree of disability, and if the change in the degree of disability results in an increase in the scholarship amount, the higher scholarship shall be granted from the month following the month in which the new decision on the change of the degree of disability is submitted to the Scholarship Committee.

11. The amount of the Disability Scholarship is determined by a separate ordinance of the Rector in the agreement with the Student Government. The amount depends on the student's degree of disability, determined in accordance with the Act on Vocational and Social Rehabilitation.

Chapter VII Financial Aid

§ 23.

1. Financial Aid may be received by a student who is temporarily in a difficult life situation.
2. A student may receive Financial Aid no more than twice in an academic year.
3. A difficult life situation justifying the granting of Financial Aid shall be understood as the totality of material, family, social, health conditions in which the student has found himself, causing temporary problems in meeting material needs.
4. The causes of the student's difficult life situation may be, in particular:
 - 1) accident, serious illness or disability of the student or a member of the student's immediate family (parents, legal or actual guardians, child, spouse, siblings);
 - 2) death of a member of the immediate family (parents, legal or actual guardians, child, spouse, siblings);
 - 3) damage caused by another fortuitous event, e.g. fire, natural disaster;
 - 4) birth of a student's child;as long as they arose no earlier than 6 months before the date of application.
5. The student shall be required to document the reason that is the basis for applying for Financial Aid causing temporary hardship.
6. A student shall be eligible to receive Financial Aid once for one reason.
7. The granting of Financial Aid shall preclude a repeated granting of this benefit on the basis of the same facts already demonstrated or for the same reason already demonstrated in the application and recognized by the authority regardless of the academic year for which the benefit was granted.
8. The maximum amount of one-time Financial Aid shall be established by a separate ordinance by the Rector in the agreement with the Student Government.

Chapter VIII Rector's Scholarship

§ 24.

1. The eligibility for the Rector's student scholarship, hereinafter referred to as "the Scholarship", is granted to all students, however only after the completion of the first year of study, subject to the provisions of Item 2 and 5.
2. The Scholarship shall be awarded to a students admitted to the first year of study in the year of submission of the school-of-secondary-education-leaving exam (*Matura* exam) who is:

- 1) a laureate of an international Olympiad or a laureate or a finalist of a central-level Olympiad, referred to in the provisions of the Educational System Act of 7 September 1991 (*Uniform text*: Journal of Law from 2024, Item 750, as amended), hereinafter referred to as the "Educational System Act";
 - 2) a medallist of at least a national championship competition in one of the of sport categories specified in the provisions of the Act on Sport of 25 June 2010 (*Uniform text*: Journal of Law from 2024, Item 1448, as amended), hereinafter referred to as the "Act on Sport".
3. The Scholarship may be awarded to a student who:
- 1) obtained in the previous academic year (year of study) outstanding results in academic, scientific or artistic achievements, or sporting achievements in competition at least on the national level;
- and
- 2) obtained credit in the previous academic year (year of study) from all the courses anticipated in the applicable programme of study, taking into account any decisions concerning a particular student individually, as well as has been fully registered for the following year of study.
4. The provision of Item 3.2 shall not apply if a lack of course credit is caused by the University of Szczecin or if a student, due to their specific circumstances, received permission to obtain course credit at a later date on the basis of a decision of the Deputy Dean for Student Affairs.
 5. The Scholarship is also available to students of the first year of the second-cycle programme of study, in which case achievements obtained in the final year of the first-cycle programme of study or the final semester of 3.5-year programme of study shall be taken into account.
 6. When a student completes the final year of the first-cycle studies during a period of time exceeding one academic year, his or her achievements accomplished during this period of time shall not accrue. The point-based score shall incorporate scientific, artistic, and sporting achievements from the last completed academic year, whereas the grade point average (GPA) used as the basis for qualification for the Scholarship shall be calculated on the basis of grades and ECTS points obtained during the last year of study (or the final semester of study for 3.5-year study), incorporated in the curriculum and the programme of study adopted for a given field of study and a given year of study.
 7. In case of students admitted to the second-cycle programme of study during the year of completion of their first-cycle programme of study, achievements accomplished between the completion of the first-cycle programme of study and the commencement of the second-cycle programme of study shall also be taken into account in the point-based score.
 8. The grade point average (GPA) adopted at the University is a weighted average of final course grades obtained from the previous academic year (year of study) in accordance with the programme of study for a given field of study and course grades resulting from individual decisions concerning the student obtained from the previous academic year (year of study), including from courses not included in the programme of study. The weighted average shall be a value rounded up to three decimal places.
 9. Gradeless course credit with *Zal* annotation and no numerical value shall not be included in the grade point average (GPA).

10. A student who has completed the first-cycle programme of study elsewhere shall be required to submit alongside the scholarship application a confirmation issued by the relevant higher education institution in which he or she completed the first-cycle programme of study with the following information:
 - 1) The weighted average of all final grades obtained in the final year of first-cycle programme of study rounded to three decimal places for a 3-year programme of study or the grade point average (GPA) obtained in the final semester of study rounded up to three decimal places for a 3.5-year programme of study;
 - 2) The date of graduation;
 - 3) The grading scale adopted at the relevant school of higher education.
11. A student referred to in Item 10 above who is unable to provide a confirmation of the final grade-point average with the application of the weighted average for the final year or semester of study shall, in order to determine the grade point average in accordance with the principles specified in Item 6, must provide a list of all course along with all final grades and corresponding ECTS points certified by an employee of the relevant higher education institution or the graduation diploma along with the supplement.
12. In case of submission of the scholarship application by a student or a graduate of another higher education institution with a weighted average calculated according to the 2-5.5 or 2-6 scale, the grade point average (GPA) shall be converted into the 2-5 scale in accordance with Appendix 6 of the Rules & Regulations.
13. If the scholarship application is submitted by a graduate of a higher education institution which does not apply the ECTS credit system in the programme of study, grade point average (GPA) shall be calculated using the arithmetic mean rounded up to three decimal places.
14. If a student pursues studies as a result of confirmation of learning outcomes in accordance with the Rules & Regulations of Study at the University, final grades obtained from courses completed following the enrolment at the University shall be taken into account in the calculation of the grade point average (GPA). Grades from courses for which the credit was given as part of the confirmation of learning outcomes shall not be taken into account.
15. In the event that a student has been instructed to take a leave of absence, he or she shall have the right to collect the Scholarship throughout the duration of the leave.
16. After returning from a leave of absence, a student may apply for the Scholarship on the basis of credits earned in at least one of the four categories listed in § 26, Item 1 of the Rules & Regulations obtained in the previous academic year or the year of study preceding the awarding of a leave of absence, subject to § 28, Item 1-3 of the Rules & Regulations. The condition for applying for the Scholarship is enrolment for the following academic year.
17. All cases not regulated by provisions of the Rules & Regulations shall be determined by the authority reviewing the application.
18. Upon resumption of studies, in accordance with the Rules & Regulations of Study in force on the date of resumption, a student shall have the right to apply for the Scholarship, subject to Item 3 and § 28 Item 1-3 of the Rules & Regulations.
19. A student commencing studies during the spring semester shall be subject to regulations and scholarship rates in force on the day of the issuance of the relevant decision.

20. A student pursuing multiple fields of study at the same time may receive the Scholarship on the basis of a scholarship application submitted at a single higher education institution only for a single field of study indicated by him or her.
21. Appendix 7 of the Rules & Regulations contain the lists of the fields of study offered by the University.

§ 25.

1. The basis for the award of the Scholarship is the placement of a student on the ranking list of the respective field of study.
2. The Rector's scholarship may be awarded to no more than 10% of the students in each field of study offered at the University.
3. In agreement with the Student Government, it has been decided that in academic year 2025/2026 the Scholarship may be awarded to no more than 9% of the total number of students of a given field of study offered by the University. The number of students eligible to receive the Scholarship shall be determined based on data regarding students of a given field of study current as at 31 October 2025, and in the case of fields of study for which the enrolment began in the spring semester – as at 31 March 2026.
4. The Scholarship Commission may award the Scholarship to a greater number of students than the limit specified in Item 3, however, taking into account Item 2, if the original decision is amended or the application is submitted past the deadline.
5. Students admitted to the first year of studies in the year they took the matriculation exam, who have received the Rector's scholarship, are not included when determining the number of students eligible to receive the Rector's scholarship as referred to in Item 2.
6. If the number of students in a field of study is fewer than 10, the Rector's scholarship may be awarded to one student.
7. In the event that the number of students ranked in the lowest point range of the ranking list is greater than the percentage threshold referred to in either Item 3 or 4 due to an equal number of points determining the order of in the ranking, the order of placement in the ranking is then determined based on the obtained grade point average (GPA).
8. In the event that, despite the application of the rule set out in Item 7, the percentage threshold set out in Item 3 or 4 still remains exceeded due to students obtaining the same number of points, the ranking list shall be reduced by excluding the group students who obtained the same number of points causing the point threshold to be exceeded.

§ 26.

1. The order of placement in the ranking shall be determined by the number of points awarded to a student in four categories:
 - 1) outstanding academic performance;
 - 2) scientific achievements;
 - 3) artistic achievements;
 - 4) sporting achievements.
2. The placement in the ranking shall be available to students who obtained at least one point in one of the four categories referred to in Item 1.

3. Within the four categories specified in Item 1 no more than the following number of points may be awarded:
 - 1) outstanding academic performance – 1 000 points;
 - 2) scientific achievements – 100 points;
 - 3) artistic achievements – 100 points;
 - 4) sporting achievements – 100 points.
4. The number of points determining the order of placement on the ranking list (L) shall be rounded to two decimal places and calculated according to the following formula:

$$L = \frac{1}{4} (\frac{1}{10} L_o + L_n + L_a + L_s)$$

where the meaning of the individual symbols is as follows:

- L** – number of ranking points of a student,
- L_o** – number of points for outstanding academic performance, i.e. grade point average,
- L_n** – number of points for scientific achievements,
- L_a** – number of points for artistic achievements,
- L_s** – number of points for sporting achievements.

5. The Scholarship shall be awarded on the basis of the number of ranking points (L) taking into account § 25 of the Rules & Regulations.

§ 27.

1. Outstanding academic performance shall be defined as a grade point average (GPA) not lower than 4.001 on the grading scale of 2 to 5. Grade point average (GPA) shall be rounded up to three decimal places. There shall be no scores applied to grade point average (GPA) of below 4.001.
2. Points for a high-grade point average shall be applied from a grade point average of 4.001 to 5.000. One thousand points shall be awarded for a grade point average of 5.000 and one point for a grade point average of 4.001, respectively, meaning that one thousandth equals one point.

§ 28.

1. Outstanding academic, scientific, artistic or sporting achievements on the basis of which a student was awarded the Scholarship in previous years may not constitute grounds for receiving the Scholarship again. Neither the field of study nor the higher education institution at which a student accomplished the achievements shall be taken into consideration when awarding the Scholarship.
2. A student may not reapply for the Scholarship for the period for which the Scholarship was already awarded, including in another field of study or another higher education institution.
3. In the case referred to in Item 1-2, the Scholarship may be awarded for the months representing the difference between the number of months for which the Scholarship has been paid out and the number of months for which, in accordance with the Act on Higher Education and Science, the Scholarship may be awarded in a given academic year.

4. The achievements and the activities constituting the basis for the Rector's Award for Outstanding Students may not constitute the basis for award of the Scholarship.
5. The achievements and the activities forming the basis for award of the Scholarship may not constitute the basis for award of the Rector's Award for Outstanding Students.

§ 29.

1. Academic achievements shall mean scientific and popular-science works published in the previous academic year (year of study). In case of multiple publications of the same work, the publication with the highest score must be shown as the only one to be taken into account. Points for achievements shall be awarded as specified in the following table:

Symbol	Type of publication	Score
n1	A scientific monograph	100
n2	An article in a scientific monograph	70
n3	A scientific article in a peer-reviewed publication	40
n4	A scientific article in a non-peer-reviewed publication (a certificate confirming that the publication is a scientific article issued by an academic teacher from the University of Szczecin competent in the given field of science, or, if a student completed the previous year of study at another higher education institution – by an academic teacher of the previous university who is competent in the given scientific field)	20
n5	An editorial content of a book, scientific journal	20
n6	An independent translation of a monograph, a book, an article, a film, etc.	20
n7	Other works of scientific nature published in the previous academic year (year of study), e.g. report, review, introduction, historical studies, etc. (a certificate confirming that the publication is of a scientific nature issued by an academic teacher of the University of Szczecin who is competent in the given scientific field, and if the student pursued the previous year of study at another university - by an academic teacher of the previous university who is competent in the given scientific field)	5

The scholarship application must be accompanied by a certificate issued by a competent person, which will include information about author, the title and the type of publication, and the exact date and the place of publication, or photocopies of the pages containing above information.

2. Academic achievements shall be also understood as active participation in conferences, scientific sessions, competitions, and scientific contests in the previous academic year (year of study). If the same paper is presented at multiple conferences or sessions, the conference or session with the highest score should be shown as the only one to be considered. Points for achievements shall be awarded as specified in the following table:

Symbol	Type of achievement	Score
n8	A paper presented in person at an international conference or a scientific session abroad	100

n9	A paper presented in person during an international conference or a scientific session in the country	60
n10	A paper presented in person during a national conference or a scientific session	30
n11	A paper presented in person during a local conference or a scientific session	10
n12	A scientific poster presented in person during an international conference or a scientific session outside the country	30
n13	A scientific poster presented in person during a nationwide conference or a scientific session in the country	15
n14	A scientific poster presented in person during a nationwide conference or a scientific session	10
n15	A scientific poster presented in person during a local conference or a scientific session	5
n16	Winning a place from I to V individually or in a group in contests, scientific competitions of international scope	60
n17	Winning a place from I to III individually or in a group in competitions, scientific contests of nationwide range	30
n18	Winning a place from I to III individually or in a group in competitions, scientific contests of local	10

The application should be accompanied by a conference or a scientific session completion certificate issued by the organizer or other competent person, which will include the following data: Applicant's full, date and place of the conference, session, organizing entity, conference or session topic, and the form and the title of the presentation. If the certificate contains incomplete data, the official program or the published report of the event must be attached to the application. In the case of competitions, scientific competitions, a certificate issued by the organizer or another competent person confirming the scoring place with the abovementioned data should be attached.

3. Academic achievements shall also be understood as: obtaining a research grant, participation in a research programme, involvement in the "ERASMUS+" programme or the "MOST" student and doctoral student mobility programme. obtaining a certificate confirming the knowledge of foreign languages and active work in a scientific circle at the University, if the above took place in the previous academic year (year of study). Points for achievements shall be awarded as specified in the following table:

Symbol	Type of scientific activity (documentation confirming the achievements)	Score
n19	Obtaining a research grant (a certificate issued by the granting institution stating the title, grant number, date obtained, applicant's name)	100
n20	A conceptual participation in a team research program carried out in cooperation with a scientific and research unit (certificate from the head of the research program or other competent person with the applicant's name, the name of the research program, the period of participation in the project, and a detailed description of the work performed by the applicant within the framework of the research project)	60

n21	A participation in "ERASMUS+" (certificate issued by the Dean's Office confirming completion of the programme)	50
n22	A participation in a student and doctoral student mobility programme: MOST (certificate issued by the Dean's Office confirming completion of the programme)	30
n23	Obtaining a certificate confirming knowledge of foreign languages at least level C1 (certificate confirming knowledge of the foreign language, which must contain the name of the applicant and date of certification)	30
n24	An active work in one scientific circle of the University of Szczecin (a certificate issued by the supervisor of the scientific circle, confirmed by an employee of the University who runs the administrative services of the scientific circles of the University of Szczecin, which must include a detailed description of the work related to the area of scientific work of the circle, in which the applicant actively participated. <i>Once a certificate has been issued by the supervisor of the scientific circle, it should be sent to one of the email addresses:</i> zyta.jedrzejczak@usz.edu.pl, karolina.gibka@usz.edu.pl)	10

4. The academic achievements listed in Items 1-3, which were the basis for credit for courses included in the program of study, shall not be included in the score.
5. Points shall not be awarded for publications from the previous academic year (year of study), books or articles that have not been published in print, and in the case of online publication, books or articles that have not been made available in the electronic format.
6. In case of an academic achievement: participation in "ERASMUS+" programme (n21) and MOST student and doctoral student mobility programme (n22), scores shall be awarded for each semester.
7. In case of an academic achievement: for participation in "ERASMUS+" programme (n21), points shall not be awarded for student's placement within the abovementioned programme.
8. In case of a scientific achievement: active work in a scientific circle of the University (n24), scores will be awarded for active membership within a single scientific circle of the University.

§ 30.

1. Artistic achievements are understood as achievements in the following arts: photography, visual arts, literature, theatre (recitation), music, dance in the previous academic year (year of study). Points for artistic achievements shall be awarded as specified in the following table:

Symbol	Type of artistic activity	Score
a1	Leading a position from I to IX in the World or European Championships	100
a2	Leading a position from I to VI in the Polish Championships	70
a3	Leading a place from I to III in competitions, reviews, festivals, exhibitions, trophies with international scope	70

a4	Leading a place from I to III in competitions, reviews, festivals, exhibitions, trophies of nationwide range	50
a5	Leading a place from I to III in competitions, reviews, festivals, exhibitions, trophies of local range	10
a6	The coach, the instructor or the choreographer of place winners from I to III in international competitions	30
a7	The coach, the instructor or the choreographer of place winners from 1 to III in national competitions	20
a8	Publication of a volume of poetry and other works of fiction (published by a publishing house) (points for the entire publication - if the student is the author of the entire publication)	30
a9	Publication of a volume of poems and other works of fiction (published by a publishing house) (points for individual poems or articles - maximum 20 points)	5
a10	Publication, dissemination of artistic achievements of high prestige and at least nationwide range (certificate from the organizer of the event confirming at least the nationwide nature of the achievement). In the case of multiple publication, dissemination of the same achievement, points are awarded once	20

Each type of achievement must be documented by an appropriate certificate issued by a competent person, which must contain information about the applicant, the organizing entity, the date, place and nature of the achievement. In the case of publications, the application must be accompanied by a certificate containing information about the author, the title and type of publication, the exact date and place of publication (issued by a competent person) or photocopies of pages containing the above information.

- Points shall not be awarded for artistic achievements listed in Item 1 which constituted the basis for credit for a course included in the programme of studies.

§ 31.

- High sporting achievements are understood as achievements accomplished in the previous academic year (year of study). Points for sporting achievements shall be awarded as specified in the following table:

Symbol	Type of sports activity	Score
s1	A participation in Olympic Games, Paralympic Games or Deaflympic Games	100
s2	A participation in the Universiade	100
s3	Leading a position from I to V at a non-Olympic Games (World Games)	80
s4	Leading a position from I to X in the World Championships	90
s5	Leading a position from I to X at the World Academic Championships	85
s6	Leading a position from I to X in the European Championship	80
s7	Leading a position from I to X in the European Academic Championships	75
s8	Leading a position from I to VI in the Polish Championships	70

s9	Leading a position from I to VIII in AZS Integrative Polish Championships	70
s10	Leading a position from I to VIII in the Polish Academic Championships Finals or a place from I to VI in the university type in the Polish Academic Championships Finals	70
s11	Leading a position from I to III in an international competition	70
s12	Leading a position from I to III in a national competition	50
s13	Leading a position from I to VIII in the semi-finals of the Polish Academic Championships	50
s14	Leading I place in a preliminary of the Polish Academic Championships	20
s15	A coach or an instructor of place winners from I to III in international competitions	30
s16	A coach or an instructor of place winners from I to III in national competitions	20

Each scientific and sporting achievements must be documented by a relevant certificate, which must contain information about the applicant, date, place and nature of the achievement, confirmed by a Polish sports association, a nationwide sports association operating in the academic environment, by a competent national sports organization or a sports club.

2. Sporting achievements listed in Item 1, which were the basis for credit for courses included in the curriculum, shall not be subject to scoring.

§ 32.

1. The scholarship is awarded to a student admitted to the first year of study in the year in which the final school-leaving examination is taken, who is:
 - 1) A laureate of an international Olympiad or a laureate or finalist of a central-level Olympiad referred to in the provisions of the Educational System Act;
 - 2) a medallist in at least a competition for the title of Polish Champion in one of the sports specified in the provisions of the Sports Act.
2. The number of ranking points shall be determined by the number of points awarded within the category of:

Symbol	Type of achievement	Score
O1	Laureate of an international Olympiad	100
O2	Laureate of a central-level Olympiad	80
O3	Finalist of a central-level Olympiad	60
O4	Medallist of at least the Polish Sports Champion competition	100

Each type of academic achievement must be documented by an appropriate certificate which must include information about the applicant, the organizing entity, the date, place and nature of the achievement. In the case of sports achievements, the certificate must be confirmed by: Polish sports association, by the relevant national sports organization or sports club.

3. The number of ranking points (L) shall be rounded up to two decimal places and calculated according to the following formula:

$$L = \sum O$$

where the meaning of the individual symbols shall be as follows:

- L** – the number of ranking points awarded to the student,
O – the number of points awarded for the achievement.

4. A scanned copy of the High School Leaving Exam Certificate must be attached to the application.
5. A student of the first year of the first-cycle programme of study and the uniform Master's degree programme of study shall be subject to the remaining provisions of the Rules & Regulations.

§ 33.

The ranges of ranking points and the corresponding scholarship amounts for each range shall be determined by a separate regulation issued by the Rector in consultation with the Student Government.

Chapter IX Scholarship Committees

§ 34.

1. At the request of the President of the Student Government, the Rector shall delegate the authority in terms of considering applications for benefits, referred to in § 1 Item 3 of the Rules & Regulations to the Scholarship Committee. With regard to the consideration of appeals against the decisions of the Scholarship Committee, the Rector delegates authority to the Scholarship Appeals Committee.
2. Benefits from the scholarship fund, referred to in § 1 Item 3 of the Rules & Regulations, shall be granted at the request of the student by the Scholarship Committee.

§ 35.

1. The Scholarship Committee shall be appointed by the Rector from among employees Of the University and students delegated by 15 October 2025 by the Student Government, with students constituting the majority of its composition.
2. The function of the Chairman of the Scholarship Committee shall be performed by a student elected by the student government from among its members.

3. The function of vice-chairmen Scholarship Committee shall be performed by employees of the University delegated by the Rector.
4. Decisions, resolutions and other decisions made by The Scholarship Committee shall be signed by the chairman of the committee or acting under his written authorization vice-chairman. This rule also applies to summons and other letters sent in the processing of applications for benefits as defined in the Rules & Regulations.
5. The administrative support for the Scholarship Committee, including sending requests to supplement the documents, formal deficiencies and other documents attached to the application and other letters of information shall be provided by the organizational unit of the of the University organizational unit serving the body granting benefits.
6. The Scholarship Committee shall award welfare scholarships, scholarships for persons with disabilities, Financial Aid and Rector's Scholarship.
7. Meetings of the Committee Scholarship Committee shall be convened by the Chairperson or in his/her stead by the Vice-Chairman. Members of the Committee shall be notified of the date of the meeting no later than 7 days before the scheduled meeting.
8. Meetings of the Scholarship Committee shall be held at least once a month unless no new applications have been submitted to the Scholarship Committee.
9. At the request of the Chairman, meetings may be held, and decisions made, using electronic means of communication, ensuring, in particular, real-time transmission of the meeting between its participants and multilateral real-time communication in which the participants of the meeting may speak during the meeting – with the necessary security rules.
10. Decisions, resolutions, and other determinations of the Scholarship Committee shall be made by a simple majority of votes in the presence of at least half of the body, and in case of equal number of votes, the vote of the chairman shall be decisive. The vote shall be open, unless in a particular case the Scholarship Committee decides otherwise.
11. A member of the Scholarship Committee, whose application has been referred to the Scholarship Committee, shall be subject to exclusion from making decisions on the matter.
12. Members of the Scholarship Committee shall be required to comply with the provisions of the Rules & Regulations and act in accordance with its rules.
13. Minutes of the meeting of the Scholarship Committee shall be taken. The minutes shall be signed by the chairman or vice-chairman of the committee.

§ 36.

1. The Scholarship Appeals Committee shall be appointed by the Rector from among the staff of the University and students delegated by 15 October by the Student Government, with students constituting the majority of the composition.
2. The Scholarship Appeals Committee shall be chaired by a student elected by the Student Government from among its members.
3. The function of vice-chairs of the Scholarship Appeals Committee shall be performed by employees of the University delegated by the Rector.
4. Decisions, resolutions and other determinations of the Scholarship Appeals Committee shall be signed by the Chairman of the Committee or the Vice-Chairman acting under written

authority. This rule also shall apply to summonses and other letters sent when considering appeals against decisions of the Scholarship Appeals Committee.

5. The administrative support for the Scholarship Appeals Committee, including sending requests for completion of documents, formal deficiencies, and other documents to be attached to appeals and other letters of information shall be provided by the organizational unit of the University serving the body.
6. The Scholarship Appeals Committee shall review appeals against decisions of the Scholarship Committee.
7. Meetings of the Scholarship Appeals Committee shall be convened by the Chairman of the committee or the Vice-Chairman in his/her stead. Members of the Committee shall be notified of the date of the meeting no later than 7 days before the scheduled meeting.
8. At the request of the Chairman, meetings may be held, and decisions may be made, by means of electronic communication, ensuring, in particular, real-time transmission of the meeting between its participants and multilateral real-time communication in which the participants of the meeting may speak in the course of the meeting – with the necessary security rules.
9. Decisions, resolutions and other determinations shall be made by a simple majority vote in the presence of at least half of the body, and in case of equal number of votes the Chairman shall have the casting vote. The vote shall be public, unless otherwise decided by the Scholarship Appeals Committee in a particular case.
10. Appeals to the Scholarship Appeals Committee shall be submitted through the Scholarship Committee. Appeals are forwarded along with a copy of the complete set of documents to the Scholarship Appeals Committee.
11. Members of the Scholarship Appeals Committee shall be required to comply with the provisions of the Rules & Regulations and act in accordance with its rules.
12. Minutes of the meeting of the Scholarship Appeals Committee shall be taken. The minutes shall be signed by the chairman or vice-chairman of the committee.

Chapter X

Payment of benefits

§ 37.

1. Payment of benefits from the scholarship fund shall be made to the student's bank account maintained in PLN.
2. If the student does not have a bank account as of the date of application, he/she shall be required to open one and notify the appropriate Scholarship Committee on the appropriate form of the University at least 14 days before the scheduled date of payment of benefits.
3. No payment of benefits shall be made to bank accounts of persons other than the student.
4. Scholarship lists of benefit payments, referred to in § 1 Item 3 of the Rules & Regulations, shall be drawn up in the Scholarship and Reporting Section taking into account the deadlines adopted in the disbursement schedule, and then after being signed by the person preparing the list and the Rector or the Pro-Rector, they are forwarded to be implemented by the Financial Division Of the University.

Chapter XI
Final provisions

§ 38.

Reviews of applications for scholarship shall be subject to the regulations in effect on the date of review.

§ 39.

1. As of 30 September 2025, Ordinance No. 111/2024 of The Rector of the University of Szczecin of 13 June 2024 on establishing of the Rules & Regulations for awarding benefits to students of the University of Szczecin in the academic year 2023/2024 (as amended), subject to Item 3, shall be repealed.
2. As of 30 September 2025, Ordinance No. 112/2024 of The Rector of the University of Szczecin of 13 June 2024 on establishing of the Rules & Regulations for awarding benefits to of the University of Szczecin in the academic year 2024/2025 (as amended) shall be repealed.
3. Internal legal acts in force at the University, issued by the competent University authorities pursuant to Ordinance No. 111/2024 of The Rector of the University of Szczecin of 13 June 2024 on establishing of the Rules & Regulations for awarding benefits to students of the University of Szczecin in the academic year 2024/2025 (as amended), shall remain legally binding until legal acts are issued pursuant hereto.

§ 40.

This Ordinance shall enter into force as of the date of signature with effect in the academic year 2025/2026.